

Date: September 3, 2015
From: Richard Alexander, UNA Chair and Chair of the Governance Standing Committee

**** This is priority on the List of Priorities 2015 - 2016**

BACKGROUND

In July 2014, the UNA Board of Directors agreed to a number of projects as part of a UNA / UBC Work Plan. One of the projects was the Removal of Obsolete References in the Neighbours' Agreement 2008 (NA 2008). Staff were tasked to work with UNA legal and UBC staff to review the NA 2008 and make recommendations for changes.

PROJECT STATUS

Attached is a draft of the Neighbours Agreement 2015 which was considered by the Directors at the UNA Governance Standing Committee on August 25, 2015. The track changes have been removed for ease of reading.

1. The Schedules, with the exception of Schedule A – the Neighbourhood Housing Areas, included in the attachment have yet to be finalized and represent the Schedules that are part of the Neighbours' Agreement 2008.
2. For the most part, the amendments to the agreement are housekeeping in nature to remove obsolete references, such as the Official Community Plan or the Comprehensive Community Plan, and reference the Land Use Plan.
3. There are new definitions including renaming the *Designated Local Areas* to the *Neighbourhood Housing Areas*, and the addition of *Designated Buildings*, which are buildings on campus that may be included or excluded in the Neighbourhood Housing Areas, MBA House or the future University Boulevard residential buildings.
4. Included in Section 5.0 – Municipal-like Services is the collaboration between the UNA and UBC for the provision of Emergency Planning and Response, and the operation and administration of childcare services, which were not part of the NA 2008.
5. A new License Agreement for Facilities and Amenities (Schedule E) has been contemplated and referenced in the agreement, but the actual instrument has not yet been drafted. The License Agreement will be 'mutually agreeable'.

6. In Section 8.0 UNA Funding, there is more clarity on the role of UBC in collecting and administering the Neighbours' Levy and providing more communication to owners on issues related to the Levy.
7. In Section 9.0 UNA Budget and Expenditures, the timeline for delivering a UNA Board-approved budget to UBC has been modified at the request of the UNA. There is also more flexibility offered to the UNA in the allocation of operating surpluses to reserves other than the Rate Stabilization Fund.
8. Generally there is more clarity related to reporting to the UNA on the collection of Community Amenity Charges, development timelines, etc. than in the previous agreement.
9. In Section 10.4, the Board should be aware that UBC retains the final authority to make all final decisions with respect to the site, design, construction schedule, and budget for all Facilities and Amenities within the Neighbourhood Housing Areas. This has not changed from the NA 2008.

RECOMMENDATION

With the assistance of Mark Hulstein of Harris & Co., the UNA's lawyer, the Executive Director reviewed the proposed draft agreement and recommended approval to the Directors at the Governance Standing Committee.

For further clarification, at the November meeting of the UBC Board of Governors (BOG), continuing the new tradition of the UNA Chair presenting the UNA's annual report, the amendments to the NA 2008 and all Schedules, whether new or existing, will be presented.

Directors should note that the work to complete the entire agreement, including the remaining Schedules, is a step by step process. Step 1, the completion and approval of the amendments to the NA 2008, has immediate benefit to the UNA, especially for the development of the 2015-16 operating budget which will give the UNA an additional 6 weeks' time before the final budget is required to be submitted to the UBC BOG for information. Some of the remaining steps will be more complex and difficult to complete; while others will be simpler. UNA and C+CP staff are committed to the timely completion of Schedules B-H; Schedule A has been completed.

In order to show progress and good faith to the UBC Board of Governors in the completion of the Joint Work Plan adopted in 2014, the Directors recommend approval of the Neighbours' Agreement 2015. While the remaining schedules are being completed, the old Schedules from the NA 2008 will remain in effect.

MOTION

MOVED BY , THAT the UNA Board of Directors supports the recommendation of the Governance Standing Committee to approve the draft Neighbours' Agreement 2015; Schedules B to H have yet to be completed and will be submitted and approved independently.

NEIGHBOURS' AGREEMENT 2015

BETWEEN:

THE UNIVERSITY OF BRITISH COLUMBIA, a corporation continued under the *University Act* of British Columbia and having its administrative offices at the 7th Floor, Walter C. Koerner Library, 1958 Main Mall, Vancouver, British Columbia, V6T 1Z2

(“UBC”)

AND:

UNIVERSITY NEIGHBOURHOODS ASSOCIATION, a society incorporated under the *Society Act* with its administrative office at 202-5923 Berton Avenue, Vancouver, British Columbia, V6S 0B3

(the “UNA”)

RECITALS:

A. As part of the implementation of UBC’s Trek 2000 objective to create a unique university community, an Official Community Plan was passed and adopted by the Greater Vancouver Regional District by By-law 840-1996 (the “**OCP**”). The OCP provided, among other things, a policy framework for residential housing and other non-institutional development on UBC’s Point Grey Campus. In addition, in 2000, a Memorandum of Understanding between UBC and the GVRD provided that the UNA would be established for governance within the Neighbourhood Housing Area.

B. In 2002, the UNA was incorporated to represent the residents living within the then existing precursors to the Neighbourhood Housing Areas. Among other things, the UNA’s mandate is to promote the development of good neighbourhoods, and to provide, operate and maintain services and facilities on behalf of such residents.

C. In July 2002 the parties entered into an agreement called the UBC Neighbours’ Agreement which established a framework for the respective roles and relationship between the parties.

D. In June 2010, the Province of the British Columbia brought into force Part 10 of the *Municipalities Enabling and Validating Act* (No. 3) S.B.C. 2001, c.44, which, amongst other things, rendered ineffective the certain land use instruments of the Greater Vancouver Regional District, including the OCP, and adopted the OCP as the Land Use Plan. The Land Use Plan has since been amended and updated.

E. The initial UBC Neighbours Agreement was replaced by the Neighbours' Agreement 2008, where the UNA more formally assumed responsibility for certain services and facilities. It was understood by the parties that the Neighbours' Agreement 2008 would be updated regularly. Accordingly the parties have agreed to consolidate, amend and restate the Neighbours' Agreement 2008 and any supplemental agreements made pursuant to that Agreement with this Neighbours' Agreement 2015. The parties further agree that this Neighbours' Agreement 2015 may be amended from time to time.

Therefore in consideration of the mutual covenants and agreements contained in this Agreement, the parties agree as follows:

1.0 INTERPRETATION

1.1 Definitions

For the purposes of this Agreement, or unless otherwise specifically provided, each of the following words, phrases and expressions have the meanings ascribed:

- (a) **Access Fund** means the subfund of the Neighbours' Fund which is comprised of a reserve of funds to make annual contributions to UBC for the operating costs of the facilities to which the UNA has obtained access pursuant to Schedule "F" of this Agreement, provided that such annual contributions will be drawn only to the extent that the annual contributions agreed upon in Schedule "F" exceed 15% of the amount of the Neighbourhood Levy collected by UBC in respect of that year.
- (b) **Agreement** means this Neighbours' Agreement 2015.
- (c) **Amenities** mean attractive or desirable features such as pocket parks, green spaces, green streets (as defined in the Wesbrook Place Neighbourhood Plan) and greenways.
- (d) **Board of Directors** means the Board of Directors of the UNA.
- (e) **Board of Governors** means the Board of Governors of The University of British Columbia.
- (f) **By-laws** means the By-laws of the UNA, as amended from time to time.
- (g) **Campus** means the lands and premises owned by UBC that are described as the Point Grey lands in the Point Grey Campus Regulations of the *Municipalities Enabling and Validating Act* (No. 3) S.B.C. 2001, c.44, which are located west of the Point Grey district of the City of Vancouver, and exclude any lands and premises which are owned by UBC which are situated within the UEL.
- (h) **Capital Replacement Fund** means the subfund of the Neighbours' Fund that is comprised of a reserve of funds to pay for the cost of inspecting, improving, extending, altering, repairing, maintaining and replacing Facilities and Amenities.

- (i) **Community Amenity Charges** or **CACs** mean the fees UBC charges to developers of market housing located within Neighbourhood Housing Areas, and which are used to pay for all or part of the cost of acquisition or construction of Facilities and Amenities. The Community Amenity Charges are calculated by multiplying the then current rate by each square foot of buildable area as defined in the UBC Development Handbook.
- (j) **Constitution** means the Constitution of the UNA.
- (k) **Contingency Reserve Fund** means the subfund of the Neighbours' Fund that is comprised of a reserve of funds to pay for unexpected or unbudgeted repairs and expenses that require immediate action.
- (l) **DB Agreement** has the meaning given it in Section 3.7(a).
- (m) **Designated Building** has the meaning given it in Section 3.7(a).
- (n) **Facilities** mean facilities such as buildings and playing fields that are designated for social and recreational activities.
- (o) **Infrastructure Replacement Fund** means the subfund of the Neighbours' Fund that is comprised of a reserve of funds to pay for the cost of inspecting, improving, extending, altering, repairing, maintaining and replacing the Municipal-like Services or infrastructure required to service the Neighbourhood Housing Areas.
- (p) **Land Use Plan** means the Land Use Plan for the University of British Columbia Point Grey Campus, as approved pursuant to Part 10 of the *Municipalities Enabling and Validating Act* (No. 3) S.B.C. 2001, c.44, as amended from time to time.
- (q) **Legislation** means all Federal, Provincial and Municipal legislation that is applicable to the UNA and all applicable UBC rules, policies, and other directives.
- (r) **Member(s)** means the members of record of the UNA on the date that this Agreement is executed as that record may be amended from time to time.
- (s) **Municipal-like Services** mean the services similar to those provided by municipalities or other public authorities that the UNA has agreed to provide such as:
 - (i) operation, maintenance, repair and replacement of connections and lines for water and sanitary & storm sewers within the Neighbourhood Housing Areas;
 - (ii) the operation, maintenance, repair and replacement of street lighting, sidewalks, curbs, gutters, roads, and landscaping within the Neighbourhood Housing Areas;

- (iii) ensuring Residents have access to and use of UNA Facilities and Amenities and appropriate UBC Facilities; and
- (iv) providing other public services from time to time such as communication, cultural or recreational programs, noise control, pet control, and traffic regulation including parking and non-vehicular trails, within the Neighbourhood Housing Areas.

A summary of the Municipal-like Services provided by the UNA in the Neighbourhood Housing Areas as at the date of this Agreement is set out in Schedule “B” of this Agreement.

- (t) **Neighbourhood Housing Areas** means those areas currently identified as Neighbourhood Housing Areas in the Land Use Plan, as it may be amended from time to time. A summary of the Neighbourhood Housing Areas as at the date of this Agreement is included in Schedule “A” of this Agreement.
- (u) **Neighbourhood Levy** means the levy comprised of:
 - (i) that portion of the annual charge known as the “Services Levy” that is levied by UBC, as the lessor, to leasehold strata owners within the Neighbourhood Housing Areas pursuant to the lease agreements between those parties. for the provision, operation, maintenance, repair and replacement of the Municipal-like Services and UNA Facilities and UNA Amenities. (For greater clarity, the parties acknowledge that the “Services Levy” does not include any monies collected in respect of buildings used by UBC primarily for student housing or academic purposes; together with
 - (ii) the portion of the “General Municipal Services Levy” that is similar in purpose to the “Services Levy”, but which levy UBC collects as part of the rent charged to tenants of rental housing and commercial space located within Neighbourhood Housing Areas. For greater clarity, the parties acknowledge that “General Municipal Services Levy” does not include any monies collected in respect of buildings used by UBC primarily for student housing or academic purposes.
- (v) **Neighbourhood Plans** means detailed development plans for the Neighbourhood Housing Areas, which apply the planning and land use policies and principles set out in the Land Use Plan, as approved by the Board of Governors and as amended from time to time.
- (w) **Neighbours’ Fund** means the fund identified as such in the financial records of UBC and in which UBC deposits the Neighbourhood Levy. The Neighbours’ Fund includes the Subfunds.
- (x) **Rate Verification Officer** means the official appointed by the UNA to review UBC’s estimated water and sanitary & sewer rates for the coming fiscal year.

- (y) **Residents** means those individuals who own a residential leasehold interest or reside in residential leasehold strata lots, or who are tenants of rental housing , located within the Neighbourhood Housing Areas, excluding individuals residing in student residences owned or operated by UBC, the UBC Foundation, or a subsidiary thereof or student residences that are owned or operated by an affiliated theological college.
- (z) **Stabilization Fund** means the subfund of the Neighbours’ Fund which is comprised of a reserve of funds to be used in the event the amount of the Services Levy collected by UBC is decreased due to the change in relative ratios between the municipal general and debt tax rate of the City of Vancouver levied on residential property and the provincial/rural service tax levied on residential property.
- (aa) **Subfunds** mean, collectively, the Infrastructure Replacement Fund, the Contingency Reserve Fund, the Capital Replacement Fund, the Access Fund, and the Stabilization Fund, which are subfunds of the Neighbours’ Fund.
- (bb) **UBC Facilities** mean those Facilities within the Campus that are managed by UBC.
- (cc) **UBC Properties Trust** means UBC Properties Investments Ltd., in its capacity as the trustee of the UBC Properties Trust.
- (dd) **UEL** means the University Endowment Lands, as defined in the *University Endowment Land Act* [RSBC 1996] c. 469, which comprise approximately 1000 hectares of crown and privately held lands located in Electoral Area ‘A’ adjacent to the Campus. The Campus is not included in the UEL. The UEL includes Pacific Spirit Park, the University Golf Course, University Hill residences, schools, churches and commercial properties.
- (ee) **UNA Amenities** means those Amenities that are:
- (i) located in the Neighbourhood Housing Areas
 - (ii) primarily for the benefit of Residents; and
 - (iii) managed by the UNA pursuant to Article 4.0.
- The UNA Amenities as at the date of this Agreement are listed in Schedule “C” of this Agreement, as may be amended from time to time.
- (ff) **UNA Facilities** means those Facilities that are:
- (i) located in the Neighbourhood Housing Areas;
 - (ii) primarily for the benefit of Residents; and
 - (iii) managed by the UNA pursuant to Article 4.0.

The UNA Facilities as at the date of this Agreement are listed in Schedule “C” of this Agreement, as may be amended from time to time.

- (gg) **UNA Facilities and Amenities** mean the UNA Facilities and the UNA Amenities, collectively.
- (hh) **University Academic Community** means UBC students, faculty, staff and other residents of the Campus, excluding the Residents.

1.2 Included Words

The word “or” is not exclusive and the word “including” is not limiting even though non-limiting language (such as “without limitation” or “but not limited to” or words of similar import) is not used to describe “including”.

1.3 Headings

The headings to the sections and subsections of this Agreement are inserted for convenience only and do not form a part of this Agreement and are not intended to interpret, define or limit the scope, extent or intent of this Agreement or any provision of this Agreement.

1.4 Cross-References

Unless otherwise stated, all references in this Agreement to a designated “Article”, “section”, “subsection” or other subdivision or to a schedule is to the designated section, subsection or other subdivision of, or schedule to, this Agreement.

1.5 Statutes

Unless otherwise stated, any reference to a statute includes the regulations made pursuant to the statute, as amended, and in force from time to time, and to any statute or regulations that may be passed that supplement or supersede such statute or such regulations.

1.6 Schedules

The following Schedules form a part of this Agreement:

Schedule “A” - Neighbourhood Housing Areas (including Map)

Schedule “B” - Municipal-like Services to be Provided by UNA

Schedule “C” - Facilities and Amenities within Neighbourhood Housing Areas for which UNA Assumes Responsibility

Schedule “D” - Standards to which UNA will Adhere

Schedule “E” - Form of License Agreement

Schedule “F” - Principles Applicable to Access by Residents to UBC Facilities

Schedule “G” - Terms of Reference of Advisory Board

Schedule “H” - Designated Buildings

2.0 SCOPE OF THE AGREEMENT

2.1 This Agreement consolidates, amends and restates the Neighbours’ Agreement 2008 referred to in Recital E, and all supplemental agreements made pursuant to that Agreement, in their entirety. This Agreement documents:

- (a) the UNA’s purposes;
- (b) the scope of the Municipal-like Services, and UNA Facilities and Amenities that the UNA has agreed to manage, operate, or undertake and has to date managed, operated, or undertaken;
- (c) the terms and conditions under which the UNA has agreed to manage, operate or undertake the Municipal-like Services, and the UNA Facilities and Amenities;
- (d) the sources and management of funds for the activities and services referred to in (b); and
- (e) the mechanism by which rules relating to noise, nuisance, parking, traffic, and other regulatory matters within the Neighbourhood Housing Areas will be put into effect.

2.2 This Agreement also outlines the principles under which UBC Facilities may be accessed by Residents and by which the UNA Facilities and Amenities may be accessed by the University Academic Community as well as the principles under which each of the parties may make financial or other contributions to the other in recognition of such access.

3.0 PURPOSES OF THE UNA

3.1 For so long as this Agreement is in effect and unless the parties otherwise agree, the purposes of the UNA will include and not be inconsistent with the following:

- (a) the promotion of a distinctive university town community that will support and enhance UBC’s academic mission particularly for the common good of the Residents, and undertaking community-building measures to develop a healthy and vibrant community;
- (b) the provision of services, amenities and facilities for the development of good neighbourhoods within the Neighbourhood Housing Areas, and which promote community health, safety, sustainability, communication, interaction, culture, recreation, comfort or convenience for the Residents;
- (c) the operation and maintenance of any part or parts of Neighbourhood Housing Areas which may from time to time be designated, leased, licensed or otherwise conveyed to the UNA for the general well-being of the Residents with regard to

health, safety, sustainability, communication, culture, recreation, comfort or convenience of the Residents;

- (d) the management of funds collected by UBC and deposited in the Neighbours' Fund pursuant to this Agreement;
- (e) the collection of funds from Residents and others pursuant to Article 8.5;
- (f) the use of the funds referred to in subparagraphs (d) and (e) but only for the fulfilment of the purposes set out in this Agreement and any other applicable agreements between UBC and the UNA;
- (g) the representation of the interests of the Residents generally and as regards to the collection, management and spending of the Neighbourhood Levy and Community Amenity Charges; and
- (h) the promotion, in the conduct of business and work of the UNA, of the qualities of good neighbours, including civility, fairness, good faith, respect and understanding, all in the context of being a unique part of the UBC community.

3.2 In recognition of the UNA's relationship with UBC, and of the role of the UNA in supporting UBC in carrying out its obligations to the Residents, the UNA:

- (a) will establish the policies, rules, and procedures reasonably required to ensure that the UNA complies with this Agreement and any other agreements between the parties which may be in effect from time to time;
- (b) will use its best efforts to ensure Members and Residents not act in a manner that is inconsistent with the terms of this Agreement or any other agreements between the parties;
- (c) agrees that UBC may nominate up to ten persons who will be entitled to become Members of the UNA, and at all times, at least 2 of such nominees (in addition to the rights and obligations normally held by Members) will be Directors of the UNA; and
- (d) will consult in a timely way with UBC.

3.3 The UNA is a key stakeholder in consultative processes that UBC engages in for the Campus. Recognizing that Residents may have different views or positions on issues and without limiting UBC's ability to consult with Residents directly, UBC recognizes that the UNA will present a position which the UNA believes is in the best interests of all of the Residents reflecting the UNA's role in contributing to the development of the university town.

3.4 The UNA, through its Board of Directors, agrees to play an advisory role to the Board of Governors pursuant to Section 34 of the *University Act*. Accordingly, as requested by the Board of Governors, the UNA agrees that its Board of Directors shall act as an advisory board on such issues as:

- (a) utility infrastructure (including water, sewer, electricity, gas, telephone and cable);
- (b) roads within the Campus;
- (c) the Residents' access to UBC's Facilities;
- (d) open space management;
- (e) planning of future UNA Facilities and Amenities as defined in this Agreement;
- (f) redevelopment of existing residential housing within the Neighbourhood Housing Areas;
- (g) changes or amendments to the Land Use Plan or any Neighbourhood Plan, and adoption of new Neighbourhood Plans;
- (h) the development and implementation of rules relating to noise, nuisance, parking, traffic and other regulatory matters within the Neighbourhood Housing Areas; and
- (i) such other matters as UBC's Board of Governors may request from time to time.

3.5 The UNA will:

- (a) assemble and make publicly available, information concerning the purposes, activities and initiatives of the UNA;
- (b) promote informed decision-making and good governance; and
- (c) negotiate with UBC in good faith with respect to access by members of the University Academic Community to UNA Facilities and Amenities.

3.6 In furtherance of the purposes of the UNA set out in this Agreement, it is understood that the UNA may employ or contract with persons or companies, including but not limited to, UBC and UBC Properties Trust, as may be required from time to time.

3.7 Designated Buildings

- (a) It is contemplated that UBC and the UNA may from time to time agree to designate certain buildings on Campus for partial or complete inclusion in or exclusion from the provisions of this Agreement (each such building, a **"Designated Building"**, and each such agreement, a **"DB Agreement"**). All DB Agreements must be in writing and at least address the following subject matters:
 - (i) whether the residents of the Designated Building will qualify or be deemed to be Residents;
 - (ii) whether the Neighbourhood Levy collected in respect of the Designated Building will be provided to the UNA, or retained by UBC;

- (iii) whether UBC or the UNA will provide the Municipal-like Services to the Designated Building;
- (iv) whether the Designated Building contains any UNA Amenities or Facilities;
- (v) whether any rules adopted pursuant to Section 5.5 of this Agreement apply to the Designated Building and its residents; and
- (vi) any other subject matter as the parties deem necessary or convenient to address.

Upon execution by the parties, all such agreements shall be noted and appended to Schedule “H” to this Agreement.

- (b) Upon UBC and the UNA entering into a DB Agreement, the provisions of this Agreement will be interpreted to give effect to the DB Agreement. For example:
 - (i) if the residents of a Designated Building qualify for Resident status, the definition of Resident and other relevant provisions of this Agreement will be read to include the residents of that Designated Building; and
 - (ii) if the equivalent of the Neighbourhood Levy is charged and collected by UBC and provided to the UNA, the provisions of this Agreement related to the Neighbourhood Levy will be read to include such Designated Buildings even if the Designated Building is outside of a Neighbourhood Housing Area.

4.0 FACILITIES & AMENITIES AND MUNICIPAL-LIKE SERVICES

4.1 The UNA will provide Municipal-like Services listed in Schedule “B”, as that Schedule may be amended from time to time, and manage and operate the UNA Facilities and Amenities listed in Schedule “C”, as that Schedule may be amended from time to time. The UNA may also provide such services outside the Neighbourhood Housing Areas when the parties agree that such services:

- (a) are reasonably for the benefit (in whole or in part) of Residents, and
- (b) are consistent with the purposes of the UNA.

The UNA will use the Neighbourhood Levy, inter alia, for the operation, maintenance, repair and replacement of the Municipal-like Services and Facilities and Amenities.

4.2 The parties agree that upon an amendment or re-enactment of the Land Use Plan that alters the boundary of an existing Neighbourhood Housing Area or creates a new Neighbourhood Housing Area, such amendment or re-enactment shall be deemed to automatically amend Schedule “A”.

5.0 MUNICIPAL-LIKE SERVICES

5.1 The UNA agrees to provide the following Municipal-like Services within the Neighbourhood Housing Areas:

- (a) operation, regulation, maintenance, repair and replacement for connections and lines for water and sanitary & storm sewers;
- (b) operation, regulation, maintenance, repair and replacement of parks and other open space, street lighting, sidewalks, curbs, gutters, roads and landscaping;
- (c) collaboration with UBC on emergency planning and response, recognizing that UBC remains responsible for emergency planning and response for all areas of the campus including the Neighbourhood Housing Areas;
- (d) operation, administration, maintenance and repair of childcare facilities pursuant to Article 11.0, either directly or through a third party, and
- (e) negotiating agreements with UBC regarding access by Residents to and use by such Residents of UBC Facilities.

5.2 A description of the Municipal-like Services and the effective dates the UNA will assume responsibility for the Municipal-like Services within the Neighbourhood Housing Areas are set out in Schedule “B”. The parties agree that the parties may include additional items within the definition of Municipal-like Services, and they will amend Schedule “B” accordingly (and may do so by simply executing a new Schedule “B”). Prior to each effective date or otherwise upon receipt by UBC, UBC agrees to make available to the UNA or to any party with which the UNA contracts, all relevant as-built drawings, plans, manuals, warranties, procedures, data and any other documentation which the UNA may require to fulfil its obligations pursuant to Article 5.1.

5.3 The UNA agrees that all original copies of as-built drawings, plans, manuals, warranties, procedures, data and other documentation it receives from UBC will be maintained and stored in a secure location or locations chosen by the UNA, and that the UNA will provide access to such materials to UBC or UBC Properties Trust at places and times reasonably requested.

5.4 The UNA will operate, maintain, repair and replace the Municipal-like Services in a manner and at a standard that is consistent with the standard used by other municipalities when performing similar services, as more particularly described in Schedule “D”. The parties further agree that, unless otherwise agreed by the parties, an assessment of the condition of the infrastructure referred to in Schedule “D” will be conducted every five years from the execution of this Agreement. The assessment will be carried out by an engineering firm agreed upon and jointly retained by the UNA and UBC. UBC and the UNA will split the cost of carrying out the assessment. The purpose of the assessment will be to ensure that the infrastructure has been maintained in good repair and to identify any maintenance work or equipment replacement that should be carried out. Unless the parties otherwise agree, the UNA will carry out at its cost any maintenance work or equipment replacement that the engineering firm identifies as necessary or critical for the continued safe and proper functioning of the infrastructure, in the time period

recommended by the engineering firm, and will ensure that long-term and preventative maintenance and replacements are considered and addressed in the UNA's budget.

5.5 With respect to the control and management of parking, traffic, noise, nuisance, and similar matters over which the Board of Governors has authority, the parties acknowledge that the UBC Board of Governors has appointed the Board of Directors of the UNA as an advisory board to the UBC Board of Governors pursuant to Section 34 of the *University Act* with the terms of reference set out in Schedule "G". The parties further acknowledge that, under these terms of reference, the advisory board will recommend rules to the UBC Board of Governors for approval. In the event that a Resident or a member of the University Academic Community wishes to appeal the decision to approve a rule on the basis that the recommendation was not made in accordance with the terms of reference, the matter will be referred to UBC's University Counsel, who shall provide advice to the UBC Board of Governors and it shall be in the sole discretion of the UBC Board of Governors as to whether the rule should be rescinded, modified, or otherwise dealt with. Once a rule has been approved, the administration and enforcement of the rule shall be the responsibility of the UNA, subject to such terms and conditions as may be specified in the rule or otherwise in writing by UBC. In the event that a Resident or a member of the University Academic Community wishes to appeal any matter relating to the enforcement of a rule by the UNA, the appeal should be directed at first instance to the Board of Directors of the UNA or its delegate and if that does not resolve the matter, it shall then be directed to UBC's Associate Vice-President, Campus & Community Planning, who shall determine the matter on a final basis.

6.0 FACILITIES AND AMENITIES

6.1 UBC, as landlord of long term strata lot leases and rental housing located within the Neighbourhood Housing Areas, has and shall have the responsibility to construct and pay for Facilities and Amenities. It is understood that UBC may employ or contract with others, including UBC Properties Trust, to carry out this obligation as may be required from time to time.

6.2 In furtherance of the UNA's mandate to promote the development of good neighbourhoods:

- (a) UBC will grant a licence to the UNA on substantially on the terms of the Form of License agreement set out in Schedule "E" to operate, maintain, repair, and replace each UNA Facility and Amenity; and
- (b) the UNA will operate, maintain, repair and replace the UNA Facilities and Amenities in accordance with said licences.

6.3 A description of the UNA Facilities and Amenities is set out in Schedule "C". The parties agree that the parties may include additional items within the definition of UNA Facilities or the definition of UNA Amenities, and they will amend Schedule "C" accordingly (and may do so by simply executing a new Schedule "C").

6.4 The UNA will adopt such rules as may be necessary to control and manage use of and access to the UNA Facilities and Amenities and to ensure that the safety, security and protection of the UNA Facilities and Amenities are managed to a standard normally adopted by municipalities for similar facilities and amenities. The UNA shall consult with UBC's Campus

and Community Planning Department prior to adopting any such rules and shall not unreasonably refuse to make amendments to same that may be recommended by the Campus and Community Planning Department.

6.5 Notwithstanding anything to the contrary contained in this Agreement, the UNA understands and agrees that the University Academic Community may use the UNA Facilities and Amenities on the same basis as members of the general public.

6.6 The UNA and UBC acknowledge the Neighbourhood Housing Area naming principles which are currently set out in UBC Policy 124.

7.0 OTHER ACTIVITIES OF THE UNA

7.1 The UNA in its sole discretion may decide which activities it undertakes on behalf of Residents and the Members, provided that such activities are consistent with its Constitution and By-laws, this Agreement, and any other applicable agreements. Activities the UNA may engage in include the following:

- (a) organizing and providing community and recreation programs;
- (b) organizing and operating community events;
- (c) liaising with the RCMP, fire department and other security and law enforcement agencies located on the Campus;
- (d) liaising with UBC to arrange for and negotiate the terms of use by Residents of UBC Facilities;
- (e) providing input on transportation and traffic issues including parking, transit and non-vehicular trails outside the Neighbourhood Housing Areas; and
- (f) discussing issues relevant to the UNA with Municipal, Regional or provincial authorities or with other territories, provided that the UNA and UBC shall at all times keep the other informed of such discussions.

8.0 UNA FUNDING

8.1 UBC in its capacity as owner and landlord of the Neighbourhood Housing Areas collects Community Amenity Charges and the various other charges that comprise the Neighbourhood Levy from strata developers, lessees, and Residents. With regards to Community Amenity Charges, UBC will:

- (a) report annually to the UNA the amount of Community Amenity Charges collected by UBC together with such information as may be reasonably required by the UNA in order for the UNA to fulfill its purposes as set out in Article 1, on how UBC spends such funds; and

- (b) use the Community Amenity Charges to fund the cost or portion thereof of the acquisition or construction of Facilities and Amenities that are within the Neighbourhood Housing Areas or otherwise contemplated by Article 10.0.

8.2 UBC will manage the collection of the Neighbourhood Levy and carry out the following related Neighbourhood Levy duties:

- (a) calculating the Neighbourhood Levy for each year;
- (b) preparing and delivering notices regarding the Neighbourhood Levy;
- (c) collecting payment of the Neighbourhood Levy, including collecting overdue accounts;
- (d) depositing the Neighbourhood Levy into the Neighbours' Fund on a quarterly basis;
- (e) establishing separate accounts for the Neighbours' Fund and Subfunds. Such accounts will provide for investment or interest returns and will be subject to investment and related fees;
- (f) establishing and maintaining a website for Residents to obtain information related to the Neighbourhood Levy;
- (g) receiving and responding to queries from Residents and their representatives regarding the Neighbourhood Levy and property sales with the Neighbourhood Housing Areas; and
- (h) providing the UNA on an annual basis audited financial statements relating only to the Neighbours' Fund prepared by auditors independent of UBC.

8.3 The parties agree that the time and expenses incurred by UBC in carrying out its Neighbourhood Levy duties described in 8.2 are reasonably determined to be for the benefit of the Residents. UBC will be reimbursed for such time and expenses from the Neighbours' Fund in accordance with Article 9.7 of this Agreement, or as otherwise agreed upon in writing from time to time. The parties acknowledge that UBC shall be reimbursed from the Neighbours' Fund for this purpose an annual amount of \$50,000.00 or as otherwise agreed upon in writing from time to time by the parties acting in good faith, plus the costs of the independent audit required under section 8.2(h).

8.4 The UNA may also directly collect operating revenue for the Municipal-like Services, UNA Facilities and Amenities, and activities that are under its management pursuant to this Agreement (provided, however, that all such revenue must ultimately be accounted for within the UNA's financial statements) by:

- (a) charging user fees in such amounts as may be set from time to time by the UNA (subject to Article 8.5) for such things as community and recreation programs and use of such Facilities;

- (b) charging fines related to rule infractions relating to nuisances including noise and animal concerns;
- (c) generating parking revenue for public parking located within the Neighbourhood Housing Areas; and
- (d) applying for grants and soliciting gifts or donations.

8.5 The UNA agrees that it will generally charge user fees for community and recreation programs (reserving the right to make programs available for free on occasion), and for third party use of UNA Facilities. The UNA will set user fees at rates which will reasonably contribute to the actual cost of operating such programs, or making such Facilities available to third parties. Whether or not the user fees are reasonable, will be determined in the context of what a municipality, acting reasonably, would charge to the Residents, and to non-Residents with or without “preferred” user status under similar circumstances.

8.6 The UNA may obtain additional funding for capital expenditures by borrowing money from third parties or, if UBC in its sole discretion agrees, from UBC, provided that the UNA may only do so if it complies with all of its obligations under Article 15.0.

9.0 UNA BUDGET AND EXPENDITURES

9.1 The UNA acknowledges that the UNA must set and administer its budget in accordance with the purposes for which the funds within the Neighbours’ Fund were collected by UBC in its capacity as lessor and landlord of the Neighbourhood Housing Areas and in accordance with this Agreement.

9.2 The UNA will deliver a copy of the budget at least 45 days prior to the end of the UNA’s current fiscal year, to UBC for review. UBC will review the budget to ensure that the budgeted expenditures from the Neighbours’ Fund are in accordance with the purposes for which those funds were collected by UBC in its capacity as lessor and landlord of the Neighbourhood Housing Areas and in accordance with this Agreement.

9.3 For greater certainty, the parties agree that the UNA may cause to be paid to UBC from the Neighbours’ Fund sewer-related costs, either as those costs are billed directly to the UNA by UBC or paid by the UNA as a portion of the Services Levy contribution to the rates billed to Residents pursuant to their lease agreements with UBC, as well as amounts the UNA pays to UBC in relation to Residents accessing UBC Facilities and Amenities, UBC’s administration of the Neighbours’ Fund, and other costs upon which the parties may agree from time to time.

9.4 The UNA shall establish a reserve policy on the amounts of money that should be set aside in each of the Subfunds other than the Stabilization Fund. The reserve policy shall establish lower and upper limits on the amounts that should be held in each of the Subfunds other than the Stabilization Fund. The reserve ranges shall be based on standards of prudence consistent with those followed by municipalities in the establishment of their comparable reserve funds. Monies in the Neighbours’ Fund will be set aside annually in the applicable Subfund in the amounts established by the UNA’s reserve policy, provided however that the UNA must have presented the reserve policy and any amendments of the reserve policy to the Board of Governors

for approval. The UNA will annually review the adequacy of the amounts in each of the Subfunds, and the amounts in the Subfunds may be reapportioned from time to time subject to the approval of the Board of Governors.

9.5 Expenditures from any of the Subfunds may only be made upon prudent and legitimate expenses consistent with those that would be made by municipalities under comparable circumstances and only with the approval by the Board of Directors of the UNA, passed by a special resolution in accordance with the By-laws. The UNA will report each such expenditure to UBC within 30 days after making such expenditure.

9.6 The UNA's fiscal year will run from April 1 to March 31 of the following year. For each fiscal year, the UNA will develop a budget which shall include the following:

- (a) the anticipated total revenue for that fiscal year, from all sources;
- (b) the amounts that are proposed to be set aside in each of the Subfunds pursuant to the reserve policy;
- (c) the anticipated expenses required to pay for the services the UNA will provide to the Residents in discharging its general obligations pursuant to this Agreement or other similar agreements with UBC;
- (d) the source of the funds that is to be used to pay for the budgeted expenses;
- (e) any anticipated expenditures that are to be paid for by funds currently held in Subfunds; and
- (f) a report of actual revenues and expenditures for the preceding fiscal year.

9.7 To facilitate the preparation of the UNA's budget pursuant to Article 9.4, UBC agrees that by November 15 of each year, UBC will inform the UNA of:

- (a) any new Facilities, Amenities or Municipal-like Services which UBC intends to transfer to the UNA during the next fiscal year;
- (b) estimated water and sanitary & storm utility rates, as reviewed by the Rate Verification Officer;
- (c) the percentage of the planned market and rental housing, and commercial buildings for the Neighbourhood Housing Areas that will have been constructed as of December 31 of that year; and
- (d) the estimated assessments from the BC Assessment Authority and the amount of Neighbourhood Levy or any other municipal-like charge or tax that UBC will collect from the Neighbourhood Housing Areas and deposit into the Neighbours' Fund for the next fiscal year pursuant to Article 8.2(a).

9.8 Recognizing that UBC may incur expenses that are reasonably determined to be for the benefit of the Residents, UBC may request reimbursement for such expenses from the Neighbours' Fund. These expenses may include costs associated with the delivery of utility services. In the event that UBC makes such a request, UBC and the UNA will negotiate in good faith to agree on the amount of such expenses based on a full consideration of the relevant factors. Such factors should recognize that the UNA may have incurred expenses all or some portion of which are reasonably determined to be for the benefit of the University Academic Community, the relative proportion of use between UBC and the UNA having regard to square footage or volumes, the specific physical areas used by the respective parties and other compensatory mechanisms. Indeed, the UNA may wish to request reimbursement by UBC for expenses it has incurred. Such a discussion may result in an agreement that expenses incurred by the UNA for the benefit of the University Academic Community exceed expenses incurred by UBC for the benefit of the Residents (or vice versa). In the event the parties are unable to agree as to the net amount of expenses that should be reimbursed by one party to the other, then the issue will be determined in accordance with Article 18.4.

9.9 UBC, or such party as may be designated by UBC, may render services and incur expenses for work undertaken on behalf of the UNA, and UBC shall be entitled to reimbursement for such expenses subject to Article 9.6. In the event such expenses are not included in the budget for the current fiscal year, repayment of those expenses will be budgeted and payable in the next fiscal year.

9.10 UBC and the UNA agree that until 100% of the planned market and rental housing and commercial buildings for a Neighbourhood Housing Area are constructed ("**Completion**"), that the Neighbourhood Levy collected from within that Neighbourhood Housing Area may not be sufficient to fund the actual costs of the operation, maintenance, repair and replacement of the UNA Facilities and Amenities and the Municipal-like Services within that Neighbourhood Housing Area. Accordingly:

- (a) the UNA and UBC will convene a joint committee which will establish standards of service based upon the service levels offered by municipalities with populations comparable to the number of Residents, and said standards, as amended from time to time, will be attached to this Agreement as Schedule "D";
- (b) in addition to the Neighbourhood Levy that UBC deposits into the Neighbours Fund pursuant to Article 8.2(d), each year up to and including the year following the year that Completion has been achieved, UBC will reimburse the UNA for the costs it actually incurs to operate and maintain the UNA Facilities and Amenities or Municipal-like Services in that Neighbourhood Housing Area, to the same standards as the UNA operates and maintains the UNA Facilities and Amenities or Municipal-like Services in all of the other Neighbourhood Housing Areas, which shall be consistent with the standards of service established under Article 9.9(a), provided that the amount of such reimbursement shall not exceed the difference between the amount of the Neighbourhood Levy that would be collected after Completion as compared to the amount of the Neighbourhood Levy actually collected; and

- (c) in the event the parties are unable to agree on the additional amount to be reimbursed to the UNA pursuant to Article 9.9(b), then such amount will be determined in accordance with Article 18.4.

9.11 If at the end of any fiscal year there are funds identified in the budget which for whatever reason were not spent, such unexpended funds shall first be used to reimburse UBC for any amounts it has deposited in that fiscal year or any earlier fiscal years pursuant to Article 9.8(b) and any unexpended funds still remaining shall be transferred to the Stabilization Fund or such other Subfund or Subfunds as may be permitted under the Subfunds' reserve policies that have been jointly established, and as may be jointly amended from time to time, by the Board of Directors and Board of Governors.

9.12 If at the end of the fiscal year expenses exceed the expenses identified and budgeted for that year, then the amount of such deficit shall be recovered from the Subfund that UBC and the UNA agree is most appropriate.

9.13 The UNA will retain an auditor to report at each annual general meeting of the Members on the financial statements of the UNA. The auditor's report shall include:

- (a) the auditor's opinion whether the financial statements fairly present the financial position of the UNA and its operations for that fiscal year;
- (b) any expenditures or commitments of the UNA which appear to be inconsistent with the UNA's purposes as defined by this Agreement;
- (c) any significant changes from prior annual reports; and
- (d) any opinion contained in the auditor's report which is qualified and the reasons for such qualification.

The UNA will provide UBC with copies of the auditor's report.

10.0 CONSTRUCTION OF NEW FACILITIES AND AMENITIES

10.1 The Parties acknowledge that UBC, as the owner and landlord of the Neighbourhood Housing Areas, has an established regime of collecting Community Amenity Charges from developers of market housing and using the funds from the Community Amenity Charges to pay for the cost or a portion thereof of the acquisition or construction of Facilities and Amenities. The parties also acknowledge the enhanced access to UBC Facilities for Residents, as described further in Article 14.0.

10.2 UBC will consult with the UNA, and receive the UNA's input with respect to the planning, including design, location, and use of any Facility or Amenity to be constructed within the Neighbourhood Housing Areas with Community Amenity Charge funds.

10.3 Prior to the commencement of the construction of a new Facility or Amenity within the Neighbourhood Housing Areas that is to be funded from Community Amenity Charges, UBC will provide the following information to the UNA with respect to such Facility or Amenity:

- (a) proposed site;
- (b) proposed design;
- (c) proposed schedule for construction; and
- (d) budget to complete construction.

10.4 In addition to the obligations set out in Article 10.3, UBC will form a building committee for the purpose of providing consultation and advice in connection with the uses and construction of a new Facility or Amenity within the Neighbourhood Housing Areas that is to be funded from Community Amenity Charges. This building committee will be comprised of representatives from the UNA and other parties potentially affected by the construction of such Facility or Amenity. UBC will consider and weigh the advice of the building committee. However UBC will have the authority to make all final decisions with respect to the site, design, construction schedule, and budget for such Facilities or Amenities within the Neighbourhood Housing Areas.

10.5 All new Facilities or Amenities to be constructed within the Neighbourhood Housing Areas must comply with the Land Use Plan and the relevant Neighbourhood Plan.

10.6 During the term of this Agreement, UBC may use the Community Amenity Charges solely to pay for the costs of construction, acquisition, or renovation of:

- (a) Facilities or Amenities within the Neighbourhood Housing Areas; and
- (b) Facilities or Amenities for which UBC and the UNA agree that Community Amenity Charges should be used.

10.7 In the event that UBC wishes to use Community Amenity Charges to cover the costs of Facilities or Amenities that are outside the Neighbourhood Housing Areas, UBC shall advise the UNA of its desire and the parties shall discuss in good faith the amount of the contribution, if any, to be made from such funds and no contribution will be made in the absence of an agreement between UBC and the UNA on this issue.

10.8 In the event the actual aggregate cost to construct, acquire or renovate Facilities and Amenities is less than the aggregate amount of Community Amenity Charges collected by UBC at the end of five years after the full build-out of the Neighbourhood Housing Areas, UBC will pay the balance into the Capital Replacement Fund, provided however, that if UBC and the UNA were unable to come to an agreement on any matter contemplated by Article 10.7, the monies that UBC had proposed to spend under Article 10.7 shall not be deposited into the Capital Replacement Fund but shall instead be disposed of as agreed to between UBC and the UNA. If the parties are unable to reach agreement as to the disposition of such monies, the matter will be determined in accordance with the dispute resolution process set out in Article 18.4.

10.9 In the event the cost of the acquisition and construction of Facilities and Amenities in the Neighbourhood Housing Areas is more than the Community Amenity Charges UBC collects for such purposes, UBC will be responsible for and pay for such excess costs without contribution from the Neighbours' Fund nor will UBC demand such amounts be paid by the UNA, Residents

or Members. However, the decision as to whether or not to acquire or construct Facilities or Amenities shall be UBC's to make and UBC shall not be under any obligation to incur any such costs.

10.10 UBC will annually provide an accounting to the UNA as to:

- (a) the amount of the Community Amenity Charges collected by UBC;
- (b) the total cost funded by Community Amenity Charges for the acquisition and construction of Facilities and Amenities within the Neighbourhood Housing Areas; and
- (c) the total cost funded by Community Amenity Charges for the acquisition and construction of Facilities and Amenities located outside the Neighbourhood Housing Areas in accordance with Article 10.7.

11.0 TRANSFER OF MUNICIPAL-LIKE SERVICES, FACILITIES AND AMENITIES

11.1 Forthwith after the execution of this Agreement, the parties will enter into a licence agreement for the sum of \$1.00 and in the form attached to this Agreement as Schedule "E", for:

- (a) such property of UBC as may be necessary for the UNA to have access to in order to deliver each of the Municipal-Like Services; and
- (b) each of the UNA Facilities and Amenities described on Schedule "C".

11.2 Upon completion of any new Municipal-Like Services located within the Neighbourhood Housing Areas, the parties will agree as to when the UNA will assume responsibility for operation, maintenance, repair and replacement, and Schedule "B" will be amended accordingly. Within 15 days of the date of the amendment of Schedule "B", the parties will enter into a licence agreement for each additional Municipal-Like Service, for the sum of \$1.00 and in the form attached to this Agreement as Schedule "E".

11.3 Unless otherwise agreed by the parties, the effective date of any licence agreement contemplated by Article 11.1 or Article 11.2 of this Agreement shall be the date on which the UNA is to assume responsibility for the relevant Municipal-like Service, as set forth in Schedule "B".

11.4 Upon completion of any new Facility or Amenity located within a Neighbourhood Housing Area, the parties will agree on a date upon which the UNA will assume responsibility for its operation, maintenance, repair and replacement, and enter into an agreement therefor substantially on the terms of the Form of License Agreement attached hereto as Schedule "E". It is contemplated that Schedule "C" will be amended accordingly, from time to time, to show the current UNA Facilities and Amenities.

11.5 In the event the UNA is required to accept responsibility for a Facility or Amenity earlier than 1 year after substantial completion of such Facility or Amenity ("**Warranty Period**"),

UBC will remedy any defects or deficiencies which occur or are identified during the Warranty Period.

11.6 Irrespective of the commencement dates of all licenses granted by UBC to the UNA pursuant to this Agreement, all licenses within a particular Neighbourhood Housing Area, will terminate on the same date.

11.7 The UNA, may not sell, assign, transfer, lease, mortgage, pledge, charge or otherwise encumber the licensed interests granted pursuant to this Agreement, without the prior written consent of UBC.

11.8 The UNA shall:

- (a) assume management, operation and maintenance, and
- (b) be solely responsible for all debts, liabilities and claims,

arising out of the use and operation of Municipal-Like Services, UNA Facilities, or UNA Amenities during the term of the applicable licence agreement.

11.9 If UBC concludes that the UNA is not providing, operating, maintaining, repairing or replacing the Municipal-like Services, UNA Facilities, or UNA Amenities at least to the standard set out in Schedule “D”, then UBC may provide notice to the UNA of the particular service which UBC believes is not being performed to the above-noted standard. Within 30 days of receipt of such notification, the UNA will remedy the defect in the provision of services or respond to UBC as to why in the opinion of the UNA such services are in fact being performed to the required standards.

11.10 In the event the UNA fails to remedy the defect in the provision of services or otherwise respond to UBC pursuant to Article 11.9, UBC may take such corrective measures as it sees fit. The actual out-of-pocket costs of such corrective measures as well as reasonable overhead costs that are incurred by UBC will be paid for from the Neighbours’ Fund provided the UNA agrees that the UNA failed to meet the standard referred to in Article 11.9. In the event the parties are unable to agree, the matter will be resolved in accordance with the procedure set out in Article 18.4.

12.0 COMMERCIAL SUB-LICENSES

12.1 In the event any UNA Facilities contain space which is intended for or can accommodate commercial use, UBC agrees that the UNA may sub-license such space and the UNA will be entitled to receive all revenues arising from the sub-licensing provided that:

- (a) UBC consents to the proposed commercial use, which consent shall not be unreasonably withheld;
- (b) the proposed commercial use will not violate any Legislation affecting the UNA Facilities or UBC; and

- (c) the proposed commercial use will not place UBC in breach of any of its other contractual obligations.

12.2 While the UNA is entitled to receive all revenues arising from the sub-licensing of the UNA Facilities for commercial use, it is understood that any revenue the UNA collects will be accounted for in the UNA's financial statements.

13.0 USE OF UNA FACILITIES BY THE UNIVERSITY ACADEMIC COMMUNITY

13.1 The UNA agrees to use its best efforts to provide the University Academic Community access to the UNA Facilities, having regard to:

- (a) the needs of the Residents, and
- (b) the UNA's obligations to operate, maintain, repair and replace the UNA Facilities from time to time with the resources available to the UNA.

13.2 UBC may identify from time to time those UNA Facilities for which UBC wishes to negotiate rights of access for members of the University Academic Community that are more favourable than the access that the UNA offers to members of the general public. Upon receiving notification of a particular UNA Facility to which UBC wishes to negotiate such enhanced access, UBC and the UNA will negotiate in good faith with a view to securing such enhanced access to the UNA Facility for the University Academic Community. UBC acknowledges that such enhanced access will normally require a contribution by UBC toward the operating costs of the relevant UNA Facilities.

14.0 USE OF UBC FACILITIES BY THE RESIDENTS

14.1 The parties have agreed to certain access arrangements as set forth in Schedule "F". The parties anticipate establishing further arrangements and may modify the associated benchmarks from time to time during the term of this Agreement. The UNA may identify from time to time those UBC Facilities for which the UNA wishes to negotiate rights of access for Residents that are more favourable than the access that UBC offers to members of the general public. Upon receiving notification of a particular UBC Facility to which the UNA wishes to negotiate such enhanced access, UBC and the UNA will negotiate in good faith with a view to securing such enhanced access to the UBC Facility for the Residents in accordance with the principles set out in Schedule "F". As enhanced access is agreed upon and benchmarks for such enhanced access are established, they will be incorporated into Schedule "F". The UNA acknowledges that such enhanced access will normally require a contribution by the UNA toward the operating costs of the relevant UBC Facilities.

14.2 While UBC will have, subject to Schedule "F", the right to determine the schedule on which UBC Facilities will be made available to the Residents, UBC agrees to use its best efforts to ensure that UBC Facilities are made available to the Residents during times which reasonably accommodates the intended use of each UBC Facility and in accordance with benchmarks as set out in Schedule "F", as that Schedule may be amended from time to time. In the event that UBC is unable to provide Residents with a reasonable level of access to UBC Facilities, UBC will

procure access for Residents to alternative facilities or will provide the UNA with an appropriate level of funding (to be deposited into the Neighbours' Fund) so as to assist the UNA in procuring access to alternative facilities, such access to be in accordance with the benchmarks established in Schedule "F".

15.0 MAJOR DECISIONS

15.1 UBC will consult with the Board of Directors of the UNA with respect to any UBC decision regarding the physical development of the Campus that UBC, acting reasonably and fairly, concludes is likely to have a real and substantial impact on the Residents, such as:

- (a) recreational amenities that are important to the Residents;
- (b) shared infrastructure, including roads, water, and sewers; and
- (c) the health and environment of the Residents.

15.2 The UNA may not sell, assign, transfer, lease, mortgage, pledge, charge or otherwise dispose of or encumber, or agree to dispose of or encumber any of the undertaking, property or rights of the UNA without the consent of UBC.

15.3 Unless such action is within the ordinary course of business of the UNA, the UNA will not do the following without the consent of at least a majority of the Board of Directors (which majority may include the casting vote of the Chair):

- (a) incur any disbursement, liability or obligation or commit to make any capital expenditure; or
- (b) grant financial assistance to any person, directly or indirectly, by way of loan, guarantee, the provision of security or otherwise.

15.4 The UNA may not change the required signatories on any account of the UNA with a bank, trust company, or similar financial institution without the consent of at least a majority of the Board of Directors (which majority may include the casting vote of the Chair).

16.0 INSURANCE

16.1 In order for the UNA to take advantage of UBC's advantageous insurance rates and ratings, UBC agrees to take out or arrange on behalf and as agent of the UNA, such insurance as a prudent business person would require in connection with its provision of Municipal-like Services, and its operation, maintenance, repair and replacement of the Facilities and Amenities. The cost of such insurance, including but not limited to premiums and deductibles, will be paid from the Neighbours' Fund and UBC will provide the UNA with a copy of such insurance policies in place from time to time. In the event that the UNA elects to arrange its own insurance:

- (a) it must provide UBC with written notice, following which UBC shall no longer be obliged to take out or arrange insurance for the UNA; and

- (b) UBC must agree to both the insurer and the form of its policy.

16.2 The insurance referred to in Article 16.1 will be on terms and consist of coverage acceptable to the UNA and will:

- (a) include comprehensive general liability insurance in the amount of not less than \$10 million per occurrence;
- (b) name UBC as a named insured together with UBC's Board of Governors, UBC Properties Trust, and their officers, employees, agents and contractors; and
- (c) include a waiver of the right of subrogation against UBC and UBC Properties Trust.

16.3 The parties acknowledge that, as at the date of execution of this Agreement, the insurance that UBC has secured for the UNA pursuant to Article 16.1 is from the Province of British Columbia's University, College and Institute Protection Program (UCIPP) under UBC's own comprehensive general liability, directors' and officers' liability, and crime insurance policies, to which the UNA has been added as a named insured. The parties also acknowledge that UBC notionally allocates the premium cost of these policies as between UBC and the UNA. If the UNA disagrees with the allocation of that premium cost, the disagreement will be dealt with in accordance with Article 18.4.

17.0 TERM AND TERMINATION

17.1 Notwithstanding its date of execution, this Agreement will commence upon **DATE**, 2015 and on that day will replace in its entirety the Neighbours' Agreement 2008 dated January 1, 2008.

17.2 Unless this Agreement is terminated pursuant to the terms of this Article, this Agreement shall continue so long as the UNA remains in existence.

17.3 This Agreement will be automatically terminated if:

- (a) there is a dissolution of the UNA;
- (b) all or any of the Neighbourhood Housing Areas becomes part of the City of Vancouver or another municipality or local authority or similar type of governing body (other than the Greater Vancouver Regional District);
- (c) UBC gives the UNA written notice of its intention to terminate this Agreement pursuant to Article 17.5; or
- (d) either party gives the other at least 90 days' written notice of its intention to terminate this Agreement.

17.4 In the event UBC concludes that the UNA:

- (a) has amended its constitution or By-laws in a manner which is inconsistent with the purposes of the UNA as described in Article 2.2,
- (b) breached or failed to comply with any of its obligations under this Agreement,
- (c) uses the Neighbours' Fund in a manner inconsistent with the purposes for which the Neighbourhood Levy has been collected,
- (d) has prevented or taken steps to ensure that UBC's nominees are unable to be Members of the UNA, or
- (e) as otherwise acted contrary to the public interest or to the intent or purposes of this Agreement,

then UBC may request the UNA respond to such allegations upon receiving written notice from UBC. Thereafter, the UNA will have 30 days from the receipt of such notice to respond to such allegations and if appropriate, remedy or substantially mitigate the matter all to UBC's satisfaction.

17.5 In the event the UNA fails to respond to the allegations or, if applicable, remedy or substantially mitigate the matter all to UBC's satisfaction within the 30 day period, UBC may terminate this Agreement upon the expiry of 60 days' notice of UBC's intention to terminate, subject only to a final determination made pursuant to Article 18.4.

17.6 Failure of UBC to take any of the steps set out in Articles 17.4 and 17.5 will not be deemed to be a waiver of UBC's rights to take such steps at any time.

17.7 It is understood that any agreements made and any licences granted from time to time for particular Facilities or Amenities pursuant to this Agreement will immediately terminate upon the termination of this Agreement regardless of the terms set out in those agreements or licences. Upon termination of this Agreement, any monies, records, or other assets that are in the custody or control of the UNA as a result of the operation of this Agreement, or any related agreement shall be delivered to UBC forthwith. Without limiting the generality of the foregoing, it is understood and acknowledged that any rights that the UNA may enjoy in connection with Facilities or Amenities as a result of this Agreement, or any licence agreements contemplated herein shall be terminated and shall revert to UBC.

18.0 GENERAL

18.1 Review of Agreement

The parties agree that they will in good faith review the terms and conditions contained within this Agreement from time to time, and make such amendments as may be reasonably required from time to time.

18.2 Limitation of Authority

Nothing contained in this Agreement creates or will be deemed to create a partnership or joint venture between the parties, and neither party shall have the ability or authority to enter into contracts on behalf of the other party, save as provided for in this Agreement.

18.3 Notices

All notices, demands and requests which may be or are required to be given pursuant to this Agreement shall be in writing and shall be sufficiently given if served personally, mailed prepaid and registered, or faxed to the parties at the addresses set out below:

The University of British Columbia
Walter C. Koerner Library
7th Floor, 1958 Main Mall
Vancouver, BC V6T 1Z2
Attention: President
-and-

University Neighbourhoods Association

202-5923 Berton Avenue
Vancouver, BC V6S 0B3
Attention: Chair of the Board of Directors

18.4 Dispute Resolution Procedure

- (a) In the event a dispute arises pursuant to this Agreement or in the event the UNA believes that UBC has not adequately taken into account the UNA's position on an issue which directly or indirectly affects Residents, the matter shall be referred initially to the Chair of the Board of Directors of the UNA and to UBC's Vice-President, External Relations and Communications, provided however that any such referral must take place within a reasonable period of time after the facts giving rise to the dispute becomes known to the party, which shall not exceed one year.
- (b) If, within 30 days of such referral, these two individuals have been unable to resolve the matter, either individual may refer the matter to a panel consisting the Chair of the Board of Directors of the UNA and the Chair of the Board of Governors, or such other persons as each of them may identify as delegates, and the Chancellor of UBC. The parties shall use their best efforts to convene this panel as soon as is reasonably practicable. This panel shall determine the matter in issue by simple majority and such determination shall be final and binding on the parties.

18.5 Governing Law

This Agreement and all matters arising under this Agreement will be governed by and construed in accordance with the laws of the Province of British Columbia.

18.6 Severability

If any one or more of the provisions contained in this Agreement should be found to be invalid, illegal or unenforceable in any respect then the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired, unless as a result of such determination this Agreement would fail in its essential purpose.

18.7 Assignment

This Agreement may not be assigned by either party,

18.8 Other Agreements

Each of the parties agree that they will take such reasonable steps and execute such other documents as may be reasonably required to carry out the intent of this Agreement.

INTENDING TO BE LEGALLY BOUND, the parties have executed this Agreement.

SIGNED FOR AND ON BEHALF of
THE UNIVERSITY OF BRITISH COLUMBIA
by its duly authorized signatories:

Per: _____
Authorized Signatory

Authorized Signatory

SIGNED FOR AND ON BEHALF of
UNIVERSITY NEIGHBOURHOODS ASSOCIATION
by its duly authorized signatories:

Per: _____
Authorized Signatory

Authorized Signatory

SCHEDULE "A"

NEIGHBOURHOOD HOUSING AREAS

1. Chancellor Place
2. East Campus
3. Hawthorn Place
4. Wesbrook Place
5. Hampton Place
6. Stadium Road
7. Acadia East



SCHEDULE "B"**MUNICIPAL-LIKE SERVICES TO BE PROVIDED BY UNA****1. Chancellor Place**

Services	Effective Date
Landscaping (50%)	As of June 30 2007
Streetlighting (50%)	As of June 30 2007

2. East Campus

Services	Effective Date
----------	----------------

3. Hawthorn Place

Services	Effective Date
Landscaping (100%)	As of June 30 2007
Streetlights (100%)	As of June 30 2007

4. Wesbrook Place

Services	Effective Date
----------	----------------

5. Hampton Place

Services	Effective Date
Landscaping (100%)	2004
Streetlights (100%)	2004
Roadways (100%)	2004

SCHEDULE “C”

FACILITIES AND AMENITIES WITHIN NEIGHBOURHOOD HOUSING AREAS FOR WHICH THE UNA ASSUMES RESPONSIBILITY

A. Facilities

	<u>Effective Date</u>
1. Chancellor Place	
2. East Campus	
3. Hawthorn Place (Old Barn Community Centre)	July 2007
4. Wesbrook Place	
5. Hampton Place	

B. Amenities

	<u>Effective Date</u>
1. Chancellor Place (Boulevards)	
2. East Campus	
3. Hawthorn Place (parks and boulevards)	<u>As of June 2007</u>
4. Mainway within Hawthorn Place	<u>As of June 2007</u>
5. Rhododendron Wood	<u>As of June 2007</u>
6. Wesbrook Place	
7. Hampton Place (boulevards and public open space)	<u>2004</u>

SCHEDULE "D"

STANDARDS TO WHICH UNA WILL ADHERE

SCHEDULE "E"
FORM OF LICENCE AGREEMENT

SCHEDULE “F”

PRINCIPLES APPLICABLE TO ACCESS BY RESIDENTS TO UBC FACILITIES –

1. Principles for Enhanced Access

a) Fairness

Opportunities to use basic facilities and amenities will be available to all members of the UBC community (which includes residents, faculty members, students, and staff). Programming to meet the various needs of the UBC community will be available at times of the day and days of the week that are appropriate to those needs.

Owners, managers and providers of basic facilities and amenities will be even-handed in their decisions related to access and programming.

b) Acknowledging Priorities:

The University has some unique needs related to certain facilities and amenities (e.g. pool, hockey rinks) that may take priority with respect to access to certain facilities. In setting these priorities, the University will consult with the UNA and other user groups within the UBC community as appropriate.

The UNA may have unique needs related to certain facilities and amenities that it has management responsibility for (e.g. meeting rooms or fitness centres in community centres) that may take priority with respect to access to certain facilities. In setting these priorities, the UNA will consult with UBC through the mechanism outlined in section 3c in this document.

c) Operating Costs:

Costs of access will be shared by all members of the UBC community. Costs of access may vary for various community constituent groups. For facilities and amenities where there is enhanced access, there will be a shared contribution to operating costs that is proportional to the community constituent group's size. Operating cost contributions are related to user fee levels for basic facilities and amenities.

d) Capital Funding (including debt service)

If a facility or amenity is 'full' and cannot accommodate any increased use, access will be provided by expansion that is funded on a cost-shared basis. The cost of new facilities or amenities will be fairly shared between all users, both existing and new, as agreed through the capital planning process described in 2.d).

e) Accountability

There are many user groups that rely on and expect accountability from the University with respect to the operation and provision of UBC-owned and operated facilities and amenities. With respect to local resident access, the University and the UNA will be accountable to each other and ultimately to the Board of Governors for decision-making related to access. The UNA will have a nominee on both the Aquatic Centre Management Committee and the University Athletics Council. Regular discussions should also occur between the UNA and the operator of the Osborne Gym.

f) Dispute Resolution

Where the UNA or the University believe that the principles or other aspects of outlined in this Schedule “F” are not being respected, the issue will be referred to the local facility advisory committee (e.g. Aquatic Centre Management Committee, University Athletics Council). If the issue is not resolved within a two-month window and not resolved through involvement of senior leadership of the University, they may refer the dispute resolution process set out in Article 18.4 of the Neighbourhood Agreement 2015.

g) Transparency:

Decisions on access will be communicated openly and in a timely fashion to the community.

2. Basic Facilities & Programming

a) Basic Facilities

Residents will have long-term enhanced access to the following existing university facilities (‘basic facilities’):

- UBC Aquatic Centre Pool and Empire Pool (or replacement)
- Thunderbird Winter Sports Centre Rink (or replacement)
- Thunderbird Fields (1 field dedicated for community usage)
- Tennis Centre Outdoor Tennis Courts (or replacement)
- Gymnasium space (Osborne Centre)
- Outdoor Basketball Court – Thunderbird Boulevard & Health Sciences Mall

The Residents acknowledge that this access satisfies any obligations that the UBC may have pursuant to the Land Use Plan as at the date of the execution of the Neighbourhood Agreement 2015.

b) Community Programming and Peak Hours

For the basic facilities, the University commits to providing comparable community programming and peak hours to City of Vancouver recreation amenities; benchmarked regularly. *See Schedule “F-1” - Municipal Benchmarking Data and Proposed Schedules.*

c) User Fees

Recognizing their annual contribution to operating costs, students receive a discounted user fee and special programming. Analogous to that, the UNA’s contribution to operating costs will ensure peak hours, appropriate programming, and suitable user fees for UNA residents.

The initial operating contributions from residents will be proportionally equivalent (see 3a) to students annual contribution. Therefore, the starting point for UNA rates for general admission to the basic facilities will be the student rates as of December 2006; these rates will be reviewed periodically and adjusted to reflect inflation or other cost increases in parallel with any similar adjustments to student rates. The fees will not exceed student rates unless students make special provisions to further adjust their rates. *See Schedule “F-2” – General Admission Fees.*

d) Programming and Capital Planning

The University commits to UNA involvement and representation in planning community-oriented programming and long-range facility capital planning and budgeting for the basic facilities.

- Process managed by the AVP Campus and Community Planning Office

e) Cultural Amenities

Managers of the cultural facilities and amenities (Chan Centre, Museum of Anthropology, Botanical Gardens) will meet annually with UNA representatives to discuss opportunities for community programming and promotion activities.

3. Implementation

a) Financial Model

The financial model for access incorporates both the municipal approach to recreation budgeting and the existing operating model for the basic facilities.

- In a municipality, residents contribute to operations of parks and recreation facilities and programs through their taxes.
- The current operating model for UBC Athletics uses a student athletic fee to fund a range of operating expenses; the remainder of the expenses are balanced against cash flows from participation fees, rental fees, advertising revenue, fundraising efforts, and food/liquor sales.
- To incorporate a contribution from residents, the financial model divides the operating costs associated with basic facilities and activities into three categories:
 - Student – programs/facilities that cater exclusively to students
 - Shared – programs/facilities that are shared by student and resident users
 - Excluded – programs/facilities that are revenue-generating operations and/or offer no special access to residents or students.
- The residents' annual operating cost contribution takes into account their appropriate share of the basic operating costs of the shared facilities. As the residential population grows, the proportion of the basic operating costs paid by residents will grow. This operating cost contribution is in 'real' dollars benchmarked to December 2006, and thus it will increase with inflation. *See Schedule "F-3" – Calculating the UNA's Annual Operating Cost Contribution.*

b) Affordability

The University is committed to a financially sustainable model for the UNA's own finances. Accordingly, and in line with municipal practice, the operating cost contribution will be capped at 15% of the annual Neighbourhood Levy (as defined in the Neighbours' Agreement 2015) collected.

c) Programming and Funding Review

At the facility level, programming will be reviewed annually in a process that involves the UNA and facility operating management groups. A more complete review will be conducted every five years to determine how well programming and funding has functioned. For the five-year review, a task force, coordinated by the Office of the AVP - Campus and Community Planning will assess whether changes are required and recommend those changes to the UNA Board of Directors and the UBC Board of Governors.

Schedule “F-1”: Municipal Benchmarking Data and Proposed Schedules

1. Benchmarking

	Municipal Benchmark - Vancouver
Pool – Public Swims & Length Swims & Lessons	Public Swims (Adults & children) 20 hrs/week Length Swims (Adults) 20 hrs/week Lessons 20 hours/week
Rink – Public Skating & Lessons	Peak hours 13.5 Non peak hours 5.75
Rink – Hockey and Stick & Puck	Peak hours 2 Non peak hours 4
Fields	Shared use - 1:4500 residents
Tennis	Shared use - 1:3000 residents
Gymnasium space	10 hours/week of community programming (typically at community centres)

2. Proposed Schedules

a) Pool Schedule – Public Swims & Lessons

FALL/WINTER/SPRING SWIMMING (September to June)

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
7 AM							
8 AM	UNIVERSITY SWIM Students, Faculty & Staff (UBC Students free with current student card)						
9 AM	ADULT & CHILD (7 & under) Adult can bring child and use wading section of shallow end Senior 2 for 1 and social every 3 rd Thurs of month						
10 AM						ADULT 18+	FAMILY
11 AM	UNIVERSITY SWIM Students, Faculty & Staff (UBC Students free with current student card)						
12 PM						EVERYBODY	
1 PM	UNIVERSITY COMMUNITY SWIM Students, Faculty, Staff, & UNA Community (UBC Students free with current student card)						
2 PM							
3 PM							
4 PM							
5 PM	UNIVERSITY COMMUNITY SWIM Students, Faculty, Staff, & UNA Community (UBC Students free with current student card)						
6 PM						EVERYBODY	EVERYBODY
7 PM							
8 PM	EVERYBODY	EVERYBODY	FAMILY	EVERYBODY	EVERYBODY		
9 PM			EVERYBODY				
10 PM		ADULT 18+		ADULT 18+			

University Community Swim includes children.

SUMMER SWIMMING (July to August)

	Mon	Tue	Wed	Thu	Fri	Sat	Sun	
7 AM	UNIVERSITY COMMUNITY SWIM Students, Faculty, Staff, & UNA Community Adults (UBC Students free with current student card)							
8 AM	UNIVERSITY COMMUNITY SWIM Students, Faculty, Staff, & UNA Community Adults (UBC Students free with current student card)							
9 AM	ADULT 18+ (min 6 lanes)							
10 AM	ADULT 18+ (min 6 lanes)							
11 AM	ADULT 18+ (min 6 lanes)						ADULT 18+	FAMILY
12 PM	UNIVERSITY SWIM Students, Faculty & Staff (UBC Students free with current student card)							
1 PM	UNIVERSITY SWIM Students, Faculty & Staff (UBC Students free with current student card)							
2 PM	EVERYBODY						EVERYBODY	
3 PM	EVERYBODY						EVERYBODY	
4 PM	UNIVERSITY COMMUNITY SWIM Students, Faculty, Staff, & UNA Community (UBC Students free with current student card)							
5 PM	UNIVERSITY COMMUNITY SWIM Students, Faculty, Staff, & UNA Community (UBC Students free with current student card)							
6 PM								
7 PM			FAMILY				EVERYBODY	
8 PM	EVERYBODY	EVERYBODY	EVERYBODY	EVERYBODY	EVERYBODY	EVERYBODY	EVERYBODY	
9 PM								
10 PM		Adult 18+		Adult 18+				

POTENTIAL LESSON SCHEDULE (September to June)

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
9 AM							9:15-10:15 LESSONS
10 AM		LESSONS (KIDS)		LESSONS (KIDS)		LESSONS (KIDS & ADULTS)	
11 AM							
12 PM							
1 PM							
2 PM							
3 PM		LESSONS (KIDS & ADULTS)		LESSONS (KIDS & ADULTS)			
4 PM							
5 PM							
6 PM	LESSONS (KIDS & ADULTS)				LESSONS (KIDS)		
7 PM	LESSONS (KIDS & ADULTS)						

POTENTIAL LESSON SCHEDULE (July to August)

	Mon	Tue	Wed	Thu	Fri	Sat	Sun					
9 AM	LESSONS (KIDS)						9:15-10:15 LESSONS					
10 AM												
11 AM											LESSONS (KIDS & ADULTS)	
12 PM												
1-4 PM												
5 PM												
6 PM		LESSONS (KIDS & ADULTS)		LESSONS (KIDS & ADULTS)								
7 PM												
8 PM			LESSONS (ADULTS)									

+ SUMMER PLAY & SWIM CAMPS – M-F 9 AM to 4 PM

b) Rink Schedule – Public Skating and Lessons

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
6 AM				Instructional			
7 AM		Instructional					
8 AM							
9 AM		Public Skate & Lessons		Public Skate & Lessons			
10 AM							
11 AM							
12 PM							Family Hockey
1 PM					Public Skate		
2 PM			Public Skate & Lessons				
3 PM							
4 PM							Public Skate
5 PM	Public Skate	Lessons	Instructional	Public Skate	Lessons		
6 PM						Public Skate	Instructional
7 PM							Instructional
8 PM							
9 PM							Instructional

10 PM					Public Skate		
11 PM							
12 AM							

OTHER COMMUNITY PROGRAMMING – Drop-In Hockey and Stick & Puck

Peak Times – 4 hours /week

Non-Peak Times – 6 hours/week

c) Fields

An average-sized field in Thunderbird Park (~ 0.55 hectares in area) will be dedicated for community use.

d) Tennis

Community Usage of an outdoor tennis court for 70 hours/week.

e) Gymnasium Space

2 hours/week of Parent/Tot drop-in (weekdays)

6 hours/week of teen gym drop-in (e.g. 3:30-5:30 PM weekdays or weekends)

2 hours/week of adult gym drop-in (e.g. lunch time or evenings)

Schedule “F-2”: General Admission Fees

UNA user fees for general admission to the basic facilities will be set at student rates as of December 2006; these rates will be reviewed periodically and adjusted to reflect inflation in parallel with any similar adjustments to student rates. The fees will not exceed student rates unless students make special provisions to further adjust their rates.

	Proposed UNA Rates
Pool – General Admission ^{1,2}	Adult & Youth \$3.25 (March 2007 \$3.75) Child & Senior \$2.50 (March 2007 \$2.75)
Rink - Public Skating	Adult \$2.50 Senior & Youth \$2.50 Child \$2.50
Fields	No charge
Tennis	No charge
Gymnasium space – Drop-in fee	Adults - \$3 Youth/Parent & Tot - \$2

¹ Recognizing the annual contribution to operating costs, UNA user fees for general admission to the basic facilities will be set at student rates as of December 2006. The Aquatic Centre has a historical arrangement with students that provides free student swims during certain hours; the UNA’s fee arrangement does not include free swims.

² General admission to the UBC Aquatic Centre currently includes access to the indoor pool, outdoor pool, fitness centre, whirlpool, sauna, steamroom, swim fit, aquasize, and senior fit classes. UBC Athletics is currently reviewing the fee structure for the Aquatic Centre amenities and programs, and may introduce additional fees in the future to balance the facility and programming costs. Should additional fees be introduced, UNA rates will be aligned with student rates.

Schedule “F-3”: Calculating the UNA’s Annual Operating Cost Contribution

The financial model divides the operating costs associated with basic facilities and activities into three categories:

- Student – programs/facilities that cater exclusively to students
- Shared – programs/facilities that are shared by student and resident users
- Excluded – programs/facilities that are revenue generating operations and/or offer no special access to residents or students.

The shared operating cost for the basic facilities is composed of the following categories:

- Salaries
- Utilities & services
- Repairs & maintenance
- Small furniture/equipment
- Technical services
- Travel expenses
- Publicity/promotion
- Rental & leases
- General operating costs (i.e. courier, postage, licenses & insurance, professional fees & memberships)
- Printing & copying

The university’s recreational facilities and amenities are sized to serve a much larger population than the current, or perhaps even future, residential population. The UNA is responsible for a community that is relatively small and would not normally provide three ice rinks for example, or an indoor and an outdoor pool, or 14 fields. The basic operating cost for the shared facilities and amenities has therefore been adjusted to account for differences in scale. It is estimated that about 75% of the current operating costs would be required to operate the shared facilities and amenities at a scale that would match the UNA’s eventual population.

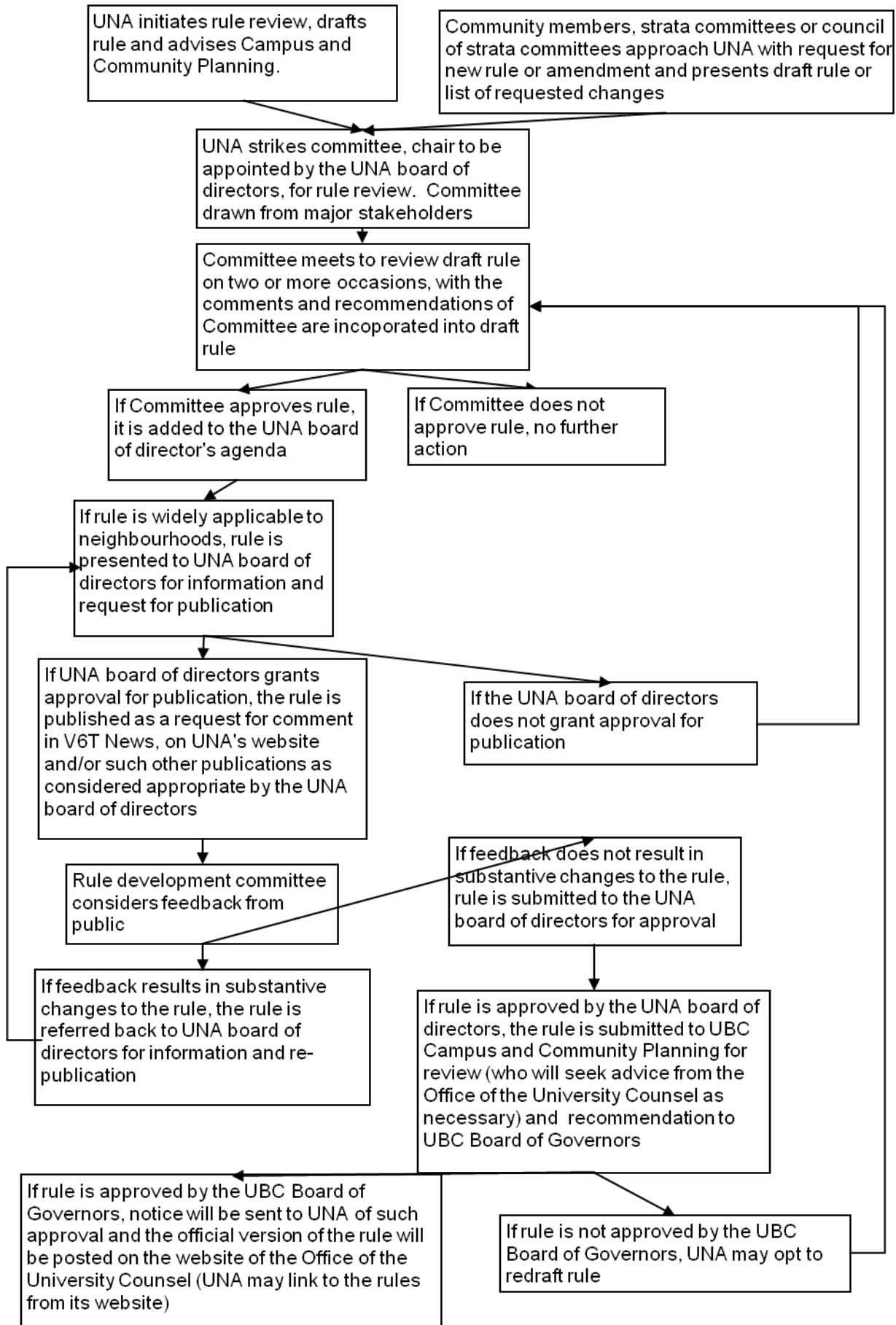
For the 2014/15 and 2015/16 fiscal years, the Parties acknowledge that they have agreed through a separate Letter of Agreement, dated, for reference, March 27, 2014 for the purposes of calculating the UNA’s Annual Operating Cost Contribution. That Letter of Agreement amends the financial model described above and provides for a per capita funding amount for each UNA Resident to support the Operating Costs of UBC Athletic Facilities. As noted in the Letter of Agreement, in the absence of another agreement, after fiscal year 2015/16 the calculation of the UNA contribution to UBC Athletics will revert back to the methodology described in this Schedule F-3.

SCHEDULE “G”

TERMS OF REFERENCE OF ADVISORY BOARD ON NEIGHBOURHOOD HOUSING
AREA ISSUES

The UNA Board of Directors has been appointed by the UBC Board of Governors as an advisory board pursuant to section 34 of the *University Act* with the following mandate:

1. Develop proposals for rules on issues related to and arising out of concerns of the Residents located in Neighbourhood Housing Areas;
2. Consult closely with UBC Campus and Community Planning to ensure that its proposed rules adequately address issues related to the implementation of the rules, such as appeal processes, enforcement terms, and the like;
3. Recommend these rules for review by UBC Campus and Community Planning and subsequent approval by the Board of Governors; and
4. Follow the process for development of rules as set out in the flowchart on the following page, unless a departure from such process is approved by the Board of Governors. (This process is designed to ensure appropriate levels of community input and quality assurance and is based upon the policy development process used by UBC for the development of the policies issued by the UBC Board of Governors.)



SCHEDULE "H"

DESIGNATED BUILDINGS (SECTION 3.7)

All agreements entered into with respect to Designated Buildings are to be noted below, and the agreements appended to this Schedule "H".

List of Designated Buildings:

1. _____
2. _____
3. _____
4. _____